

Go to our schools website: [canyongrovedistanceeducation.com](http://canyongrovedistanceeducation.com). In the top right corner click on “Enroll”. It will bring you to a page that looks like this. You will choose the circled option:

## Register Your Student(s)

<u>New Student Registration</u>	<u>Current Student Registration</u>
Student has NEVER attended a school at Canyon Grove Academy <small>Please, DO NOT select this option if your student has EVER attended this school or another school at this district. Duplicate records will be created.</small>	Student is CURRENTLY ATTENDING or has PREVIOUSLY ATTENDED a school at Canyon Grove Academy
I already have an Aspire account. <a href="#">Login and register student</a>	<b>I already have an Aspire account. <a href="#">Login and register student</a></b>
I do not have an Aspire account. <a href="#">Register new student(s)</a>	I do not have an Aspire account. <a href="#">Request a Username</a>

Then you will log in with your username & password. If you do not remember your password – there is a password reset option. When you are in & select your student it will bring up their account. You can register for the 2020-2021 school year by click where the arrow shows below:

**Student Name** 0123

[Student](#) [Info](#) [Enrollment](#) [Groups](#) [Can Register for Grade](#) X



It will walk you through your students account. **PLEASE BE SURE TO REVIEW & UPDATE** anything that is needed. **We communicate mainly through text and email** – so BE SURE TO DOUBLE CHECK that is correct. You will then electronically sign the documents. There is one document titled “Declaration of Household Income” that is OPTIONAL. Once those are completed – registration is complete and you should receive an email confirming that.

**\*\*You will need to do this for EACH STUDENT you are registering. Registration opens for NEW students on Monday, February 3<sup>rd</sup> - which would include any Kindergarten students.**

Feel free to contact us if you have any questions! 801-785-9300

